

CHARGING AND REMISSIONS POLICY

Purpose and background

Wilmington Primary wishes to make a broad programme of activities accessible to as many pupils as possible. This policy is intended to maintain a fair and coherent system of charges and remissions within the constraints of the school budget. It also defines other circumstances when the school may wish to ask for voluntary contributions. The policy is written to comply with the relevant terms of the Education Act 1996, the Education (School Sessions and Charges and Remissions Policies) (Information) (England) Regulations 1999 and the Education (Prescribed Public Examinations) Regulations 1989. It also states the school's policy for charging for information under the Freedom of Information Act 2000 (FOIA).

Policy objectives

Charging

No pupil should have his/her access to the curriculum limited by charges. However, the school reserves the right to levy a charge in any circumstances permissible under statute as detailed below. When charges are to be made, the school reserves the absolute right to determine whether the activity has to be cancelled, if an insufficient number of families are prepared to pay for the activity to take place.

Voluntary Contributions

Where a charge cannot be made (as is often the case for activities which are an essential part of the curriculum, or religious education) parents may nevertheless be asked to make a voluntary contribution. The matter of a voluntary contribution will not be a factor deciding whether a pupil is allowed to participate in an activity to be financed by voluntary contributions.

Remissions

The school will apply the statutory minimum remissions to any charges that they make. However no pupil shall be placed at an educational disadvantage because of a parent's unwillingness or inability to contribute.

In the case of particular need, remission outside these parameters will be at the absolute discretion of the headteacher.

Liability for personal property

The school does not accept liability for any items of lost or damaged property in school, although in exceptional circumstances a contribution to the item may be made at the absolute discretion of the headteacher.

Management of Policy – Headteacher Duncan Finlayson

Approval of the Policy – Senior Governors November 2016

Next Review Date – November 2017

Liability for personal property The school does not accept liability for any items of personal property lost or damaged in school, although in exceptional circumstances a contribution to the replacement of a lost or damaged item may be made at the absolute discretion of the headteacher. **Management of policy Staff:** This policy is implemented and managed by the Executive Headteacher **Governing Body:** The Governors' Resources Committee reviews this policy on a regular basis and recommends amendments to the Governing Body for final decision. **Approval:** Approved by the Governing Body –September 2015 **Next review due: September 2016**
Signed Signed
(Chair of Governors) Executive Headteacher
Date Date